



VFX™  
PRINTGROUP



RETAIL



EXPOS + EVENTS



VENUE



PROPERTY

# **SORRY, WE MISSED YOU...**

The lighting for your sign has been installed by one of our qualified electricians, but as we missed you. could you please follow these instructions to set the timer ensuring your sign is illuminated every night.

## **TO COMPLETE SETTING UP THE TIMER**

1. Rotate dial in clockwise direction until the present time is aligned with the pointer. The timer is now set.
2. All that is required now is to plug the timer into the power point.
3. Make sure that the power point is ON!

## **COLLECTION OF THE SPOTLIGHT/GLOWBOARD**

Once the sign has been scheduled for collection with your agent, VFX will return to collect the sign as well as the electrical equipment &/or spotlight (if not a glowboard) from your premises.

If the licensed electrician has connected the spotlight/glowboard to a power point inside your home with a 'safe' low voltage cable running out of a window or doorway to the sign out front, we would appreciate your assistance.

1. Turn off the power point that your timer will be plugged into.
2. Carefully remove the timer from the power point outlet.
3. Place the timer and transformer (which is plugged into the timer) in the snaplock bag provided.
4. Please place the bag outside of your home to enable us to collect these items without causing you the inconvenience of having to arrange a time to gain access into the property.

*We appreciate the time given to read this letter and are grateful for your co-operation in assisting us.*

[www.vfx.com.au](http://www.vfx.com.au)

